

LA CRESTA PROPERTY OWNERS ASSOCIATION TRAILS COMMITTEE CHARTER

This charter is created per the La Cresta Property Owners Association (LCPOA) "Committee Guidelines" document dated 1/4/12. This document supersedes all previous committee charters.

Overall Roles and Responsibilities

The LCPOA Trails Committee is an advisory committee to provide information, advice, and recommendations for Board action via the designated Board Liaison. Approval of committee recommendations remains the exclusive responsibility of the BOD. The committee will also undertake tasks or projects under supervision of the Board.

Responsibilities

- Liaison with property owners to begin the Trails Easement/License Agreements process
- Maintain maps
- Maintain an inventory of trails related signage
- Review maintenance reports and approve maintenance proposals as authorized by the Board
- Provide newsletter articles upon request
- Update annually committee goals/long term plan
- Perform yearly walk throughs of all Easements and License Agreements

Meetings and Reporting to the Board of Directors

The committee should meet monthly (except December). They may meet through the Internet, especially if it enhances document sharing. Advisory committees are not required by law to hold open meeting or post agendas Monthly meeting minutes shall be submitted through the Board Liaison no later than one week prior to the open meeting.

Members

The committee chair is appointed by the Board. Committee members will be chosen by the committee chair, approved by the Board of Directors, and member names will be recorded at a Board meeting. Committee members may be removed by the BOD without prior notice or cause.

Information Access

The committee chair shall have access to homeowner information, as needed, through the management company, as necessary to fulfill the mission of the committee.

Annual Committee Goals

Committee shall annually update their long-term goals, which should look forward a minimum of 3 years.

Assessment and Mitigation of Risk to Volunteers

The Board shall provide all committee members with Errors & Omissions and work comp insurance.

Revised July 2021